



DRAYCOTT IN THE CLAY AGRICULTURAL AND HORTICULTURAL SOCIETY

CONSTITUTION

Name

The name of the organisation is “The Draycott in the Clay Agricultural and Horticultural Society” (hereinafter referred to as ‘the Society’).

Objectives

The objectives of the Society are:

- (i) The organisation, promotion and management of the Draycott in the Clay Village Show (hereinafter referred to as ‘the Show’)
- (ii) The provision of equal opportunities for participation in the show by all sections of the community
- (iii) The development of all aspects of community life in the Parish of Draycott in the Clay
- (iv) The maintenance of sound finance so as to ensure, as far as possible, the continuation of the Society and at the discretion of the Committee to support charities of their choice.

Affiliation

The Society may be affiliated to any representative body as may be required for it to achieve the objectives.

Membership

Prospective members will complete a membership form and submit this to the Secretary who will put the application before the Committee for approval at their next meeting.

The Committee shall be entitled to:

- (i) Refuse any application for membership on the grounds that such membership would be prejudicial to the objectives of the Society as set out above
- (ii) Refuse the renewal of any subscription or suspend or terminate any membership for good and sufficient reason provided that the person concerned shall have the right to be heard by the full Committee before a final decision is made.

The Committee shall inform in writing anyone whose application for membership has been refused or whose membership has been suspended.

Any member whose membership is under suspension shall not take part in any event under the control of the Committee.

Any member who has resigned or whose membership has been suspended may apply for reinstatement at the next Annual General Meeting.

Membership or renewal of membership will be by payment of the appropriate annual subscription which will be due by the date of the Show or 30 September whichever is earlier. The amount of the subscription shall be determined by the Committee.

Financial Year

The financial year of the Society shall run from 1 November to 31 October.

Annual General Meeting

The Annual General Meeting (hereinafter referred to as the 'AGM') shall be held no later than 31 January following the end of the financial year.

Members shall be given 28 days notice of the AGM.

Any proposals for the position of an Officer or member of the Committee or for any other matter to be discussed at the AGM must reach the Secretary no later than 14 days before the meeting.

The following business will be conducted at the AGM:

- (i) Receive and approve the minutes of the previous AGM
- (ii) Presentation and approval of the accounts
- (iii) Presentation of the Chairperson's report
- (iv) Election of Officers and Members of the Committee
- (v) Any other business

All members present will be entitled to one vote and in the event of a tie the Chairperson will have a casting vote. Members may not vote for themselves.

Extraordinary General Meeting

An Extraordinary General Meeting (hereinafter referred to as the 'EGM') may be called by written request to the Secretary by either the Committee or at least 10 members.

Written notice of an EGM shall be given to members at least 14 days before the date of the meeting stating the nature of the business to be discussed.

Committee

The objectives of the Society shall be undertaken by a Committee comprising no more than 12 members.

The Committee shall include the following Officers:

- (i) President
- (ii) Chairperson
- (iii) Vice Chairperson
- (iv) Secretary
- (v) Treasurer.

Members of the Committee (who must be members of the Society) shall be elected at the AGM by a majority of members present either by a show of hands or, at the discretion of the Chairperson, by ballot.

All Officers and one-third of other Committee members shall be elected at the AGM. Existing holders of the relevant position may be re-elected.

The Committee shall meet as required. A quorum shall be 50% of members of the Committee.

The dates of meetings shall be agreed at the close of business of each meeting.

Notice of meetings shall be in the form of the minutes of the previous meeting unless further notice is agreed or required.

In an emergency the Chairperson may call a meeting at 4 days notice.

All members of the Committee shall have one vote and voting will be by a simple majority. In the event of a tie the Chairperson shall have the casting vote.

The Chairperson shall chair meetings, or if absent the Vice Chairperson, Secretary or Treasurer or a nominee from the other members of the Committee in the event of all those mentioned being absent.

The Committee may appoint such Sub-Committee as is necessary.

The Committee may co-opt any member of the Society during the year.

Finance

The Society shall have the power to raise money by means of fundraising events, membership schemes and sponsorship in addition to the net income of the Show.

All monies shall be lodged in a bank account in the name of the Society, apart from a petty cash float of no more than £150 to be held by the Treasurer.

Cheques may only be signed by the Chairperson, the Secretary or the Treasurer and two signatures shall be required on all cheques or other instructions to the bank.

The funds of the Society shall be applied solely towards the objectives of the Society as set out above, except in the event of the dissolution of the Society.

Accounts will be prepared for the financial year and these shall be examined by a suitably qualified Examiner who shall be appointed each year at the AGM. The accounts will be presented to the members at the AGM.

Interpretation

In the event of any uncertainty the interpretation of this Constitution shall be determined by the Committee.

Constitution

The Constitution shall be maintained by the Committee and a member may obtain a copy from the Secretary.

The Constitution may only be amended by a proposal passed by a majority of members present at an AGM.

Dissolution of the Society

A resolution proposed by the Committee to dissolve the Society may be passed at any AGM or EGM provided it receives the assent of a minimum of two-thirds of those present and entitled to vote.

The dissolution of the Society shall be the responsibility of the Committee. After all liabilities have been paid all remaining assets shall be distributed to a charitable organisation or a local project.

Declaration

We hereby certify that this document is the current Constitution of Draycott in the Clay Agricultural and Horticultural Society.

Chairperson:

Secretary:

M E Gardiner (signed)

S Murby (signed)

Dated

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